



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

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DAVID E. JANSSEN
Chief Administrative Officer

June 30, 2006

To: Supervisor Michael D. Antonovich, Mayor
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: David E. Janssen
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

**REQUEST FOR EXTENSION FOR RESPONSE TO BOARD MOTION REGARDING
CONTRACTING PREFERENCE FOR NONPROFIT AGENCIES PROVIDING TRANSITIONAL
JOB PROGRAMS**

On June 7, 2006, your Board approved a motion by Supervisor Yaroslavsky instructing the Chief Administrative Office (CAO) and County Counsel, in conjunction with the Office of Small Business, to review the feasibility of extending the County's local small business enterprise preference program to nonprofit businesses that provide transitional jobs and supportive services to the County's most difficult to employ population, and to provide a report in 30 days.

To date, CAO staff has met with representatives from County Counsel, County Office of Small Business, Internal Services Department, and the Auditor-Controller. We have also met with Chrysalis, a community nonprofit organization that provides job training and transitional employment placement to economically disadvantaged and homeless individuals with the goal of helping these individuals become self-sufficient through employment opportunities. The Office of Affirmative Action Compliance has also been contacted based upon its role in certifying small businesses for the County local small business preference program.

The multi-departmental work group is in the process of reviewing the County's existing Prop A contracts since these will probably be the general focus of a transitional jobs preference program. The City of Los Angeles' transitional jobs opportunity program is also being reviewed.

Our review to date indicates that analyzing the feasibility of establishing a transitional employment preference program requires that a variety of issues be evaluated, including: the definition of transitional employment; determination of the types of County contracts that would lend themselves to transitional employment; review of the number of potential nonprofits that might participate; determine whether a certification program for nonprofits is needed; the appropriate performance criteria for contracts receiving the preference; and consideration of monitoring, evaluation and other related staffing issues to properly implement a program.

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In order to complete the necessary review of these issues and prepare a report for your Board's consideration additional time is needed. We plan to submit the report to your Board in September 2006.

If you have any questions or need additional information, please contact me, or your staff may contact Lari Sheehan at (213) 893-2477, or lsheehan@cao.co.la.ca.us.

DEJ:LS
MDC:os

c: County Counsel
Internal Services Department
Office of Small Business
Office of Affirmative Action Compliance